

# **F O R W A R D   P L A N**

## ***FOR THE PERIOD : 1 SEPTEMBER 2017 TO 31 DECEMBER 2017***

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 SEPTEMBER 2017 TO 31 DECEMBER 2017**

	<b>MATTER TO BE DECIDED</b>	<b>DECISION MAKER AND DATE</b>	
1	Approval of the (Publication Draft) Delivery and Allocations Local Plan for a formal period of public consultation pursuant to Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012	Executive Board	19 October 2017
2	Starter Homes and Accelerated Construction Opportunity	Executive Board	21 September 2017
3	A Smokefree Future: A Comprehensive Tobacco Control Strategy for Halton 2017/22	Executive Board	19 October 2017
4	Procurement of Halton Healthwatch and Advocacy Hub Service	Executive Board	21 September 2017
5	Halton Resident Funeral	Executive Board	21 September 2017
6	Medium Term Financial Strategy	Executive Board	16 November 2017
7	Determination of Council Tax Base 2018/19	Council	6 December 2017
8	Initial Budget Proposals 2018/19	Council	6 December 2017

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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**Physical Environment Portfolio**

<p>Approval of the (Publication Draft) Delivery and Allocations Local Plan for a formal period of public consultation pursuant to Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012</p>	<p>Executive Board 19 October 2017</p>	<p>Approval of the (Publication Draft) Halton Delivery and Allocations Local Plan for a period of formal public consultation, in accordance with Regulation 19 of the Local Planning Regulations.</p> <p>The consultation will be for a minimum of 6 weeks and in compliance with the adopted Statement of Community Involvement.</p>		<p>Halton Unitary Development Plan (April 2005); Halton Core Strategy Local Plan – (April 2013); National Planning Policy Framework and Technical Guidance (March 2012); The Town and Country Planning (Local Planning) (England) Regulations 2012; Planning and Compulsory Purchase Act 2004; All documents available from Planning &amp; Transport Strategy 0151-551-7662 Forward.Planning</p>	<p>Alasdair Cross <a href="mailto:alisdair.cross@halton.gov.uk">alisdair.cross@halton.gov.uk</a></p>
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
				@halton.gov.uk	
Starter Homes and Accelerated Construction Opportunity	Executive Board 21 September 2017	To market various sites for the construction of Starter Homes.			Wesley Rourke <a href="mailto:wesley.rourke@halton.gov.uk">wesley.rourke@halton.gov.uk</a>

### Health and Wellbeing Portfolio

A Smokefree Future: A Comprehensive Tobacco Control Strategy for Halton 2017/22	Executive Board 19 October 2017	To approve the final version of the Tobacco Control Strategy for Halton and support the delivery of the Action Plans for the identified priorities.	Partner and public consultation had been undertaken as part of the development of the Strategy.  Any person wishing to make representation should do so by 8 September 2017 to the Director of Public Health by email to <a href="mailto:Eileen.omeara@halton.gov.uk">Eileen.omeara@halton.gov.uk</a>	A Smokefree Future: A Comprehensive Tobacco Strategy for Halton 2017-22 available via the Halton Borough Council website	Dr Elspeth Anwar <a href="mailto:Elspeth.Anwar@halton.gov.uk">Elspeth.Anwar@halton.gov.uk</a>
Procurement of Halton Healthwatch and Advocacy Hub Service	Executive Board 21 September 2017	To create a single advocacy hub for Halton with the Healthwatch function included.	Current providers of the services will be consulted through a series of meetings.  Any person wishing		Damian Nolan <a href="mailto:Damian.Nolan@halton.gov.uk">Damian.Nolan@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			to make representation should do so in writing to Sue Wallace-Bonner, Director of Adult Social Services by 14 September 2017.		

### Environmental Services Portfolio

Halton Resident Funeral	Executive Board 21 September 2017	To set up an affordable funeral available to Halton residents. The funeral would be provided by a third party through competitive process (via The Chest).			Paul Wright  <a href="mailto:paul.wright4@halton.gov.uk">paul.wright4@halton.gov.uk</a>
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### Resources Portfolio

Medium Term Financial Strategy	Executive Board 16 November 2017	To seek approval for the Council's Medium Term Financial Strategy for 2018/19 to 2020/21.			Operational Director - Finance
Determination of Council Tax Base 2018/19	Council 6 December 2017	To seek approval for the 2018/19 Council Tax Base			Operational Director - Finance

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		for the Borough.			
Initial Budget Proposals 2018/19	Council 6 December 2017	To seek approval of the initial set of revenue budget proposals for 2018/19.			Operational Director - Finance

## NOTE

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor T McInerney

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor S Hill